

ORISSA STATE OPHTHALMOLOGICAL SOCIETY, CUTTACK

Estd: 1969

MEMORANDUM AND ARTICLES OF THE SOCIETY AND GENERAL RULES

1. Name: The name of the society shall be "Orissa State Ophthalmological Society" Hereinafter called "Society"
2. The headquarters of the society shall be located at Cuttack.
3. Aims and Objectives :
 - (i) To cultivate and promote Ophthalmic and allied medical sciences in all different branches including improvement of public health and medical in Orissa from the Ophthalmic point of view.
 - (ii) To make the people conscious and advice them about preservation of sight.
 - (iii) To foster feeling of fellowship amongst members.

For the attainment and in furtherance of the above objectives, the society may:

- a. Hold periodical meetings, conferences and social gatherings of the members of the society and of the medical profession in general.
- b. Arrange quarterly clinical lecturers, discussions and demonstration on any aspect of Ophthalmic and allied medical sciences.
- c. Encourage research in Ophthalmic and allied medical sciences.
- d. Conduct an educative campaign among the masses of Orissa in the meter of public health from the Ophthalmic point of view by co-operating if necessary with different public bodies working with the same object.
- e. Publish, distribute or otherwise circulate records, transaction and proceeding of the various meeting and conferences of the Society to its members in such manners as may be determined from time to time.
- f. Raise money in such manners as the society may think fit and collect subscriptions for the purposes of the Society.

- g. Do wherever it shall appear to the executive committee that it is advisable, to alter, extend or abridge the objects purposes already to or for other purposes within the meaning constitution and the provisions of Act 21 of 1860 or to amalgamate the society either wholly or partly with another institute. Society or association having altogether or its part objective committee may submit the proposition should be carried in to effect unless it shall have been agreed to by the votes of the minority members then eligible to vote and unless notice of it shall have been given to all members of the society.

4. Constitution :

The society shall consist of :

- a. Honorary Members: Eminent members of the medical profession or persons of high scientific or literary or persons whose association with the society may seem desirable may be elected as honorary member by the executive committee subject to the approval of the general body. They shall not however, entitles to hold office or vote.
 - b. Ordinary Members: Any registered medical practitioner interested in Ophthalmology shall be eligible as ordinary members.
 - c. Associate Members: All registered medical practitioners interested in Ophthalmology shall be eligible to be associate members will enjoy all the privileges of ordinary members other than that of voting.
 - d. Life Members: Ordinary members of paying to total sum of Rs. 350/- at one time may. If they so also desire, become life members.
5. Register:
There shall be a register of all members of the society with particulars.
6. Membership and its privileges: The name of all eligible new members shall be recommended by two members before they are approved and admitted as members by the Executive Committee.
7. All ordinary members of the society shall have the right to attend and take part in all general meetings. Conferences, lectures, discussions and

demonstration organized by the society, to vote on all resolution to the by-laws formed from the purpose, to receive copies of all proceedings and publication of the Society free or at such rate as Executive Committee may fix from time to time.

8. Registration and removal of members : A members may at any time resign his membership of the society by giving one months notice in writing to the Secretary of his intension to do so on paying money due with him of the society. If the subscription is not paid by the end of the current financial year all the privileges of membership will automatically cease after serving three months notice.
9. If the conducts of any members shall be deemed by the executive committee as prejudicial to the interest of the society or the calculate to bring the Ophthalmologists into disrepute, he may be requested by the committee to resign from the society. In the event of the said member refusing to do so, his name may be removed from the Register provided that two-thirds of the members presents at a general meeting, called for the purpose, record their votes for this removal.

Subscription :

10. All members are to become life members by paying Rs.350/- This fee can be revised by passing suitable resolution in the general body meeting.

Executive Committee :

11. The general management of the society shall be vested in an executive committee. The I executive Committee shall be comprised of eleven members.
 - i.
 - a. **President; 1 one**
 - b. Vice President; 1 one
 - c. Honorary Secretary; 1 one
 - d. Honorary Joint Secretary; 1 one
 - e. Honorary Treasurer; 1 one
 - f. Chairman, Scientific Committee; 1 one

ii. Members : 2 two

12. Election of office bearers and committee : The election of the office bearers and members of the executive (also called the committee) shall be held by means of vote after the names are duly proposed and seconded at the annual general body meeting. The mode of election will be at the discretion of the President.
13. The Executive Committee shall have power to fill vacancies occurring in their number during the terms of their office.
14. Functions and Power of the Committee : The Executive Committee shall direct and regulate the general affairs of the society and shall, subject to confirmation at general body meeting, have power to frame rules and bye-laws for the conduct of business at meeting and conferences of the society.
15. The committee shall ordinarily functions for one year or until the next committee is duly formed.

16. Executive Committee Meetings :

The committee shall ordinarily meet once every quarter. The Secretary call ordinary meetings of the committee in consultation with the President. The president may whenever he thinks necessary call a special meeting of the committee. The Secretary shall call for a requisition meeting, on receiving requisition signed by four or more members of the committee at least 3 days before the meeting. In requisition meeting only the specific points should be considered.

Quorum of Committee Meetings :

17. Five members shall form a quorum at meeting of the committee.

Duties of Office Bearers :

18. The President shall preside at all meeting and conference. He shall, besides his ordinary vote, have a casting vote in case of equality. In absence the President elect shall officiate for him, failing which a member elected at the meeting shall perform his duties.

19. The Secretary shall be in charge of the office, conduct all correspondences, organize and convene meetings, conferences, lectures and demonstrations and keep proceedings thereof.
20. The Treasurer shall receive all money and deposit them in bank approved by the committee to the credit of an account kept in the name of the society. All payments sanctioned by the committee shall : ordinarily be made by cheques signed by him and by one of the Secretaries who may be so empowered by the committee. He shall keep an account of all receipts and payments. He shall present a half yearly statement of account to the committee.

A statement of income and expenditure of the previous financial year ending on 31st March shall be prepared by him and submitted to the auditor appointed by the general body. After the statement of accounts is duly passed by the auditors it shall be presented along with the budget estimate prepared by the Treasurer in consultation with the Secretary of the annual general meeting.

General Body Meeting :

21. Annual General Body Meeting : An annual general body meeting shall be held once every year at such time and place as the committee may determine.
The business to be transacted at the Annual General Meeting shall be :
 - a. To receive and adopt the annual report, of the committee for the past year;
 - b. To pass the provisional budget for the current year;
 - c. To elect the office-bearers and the members of the Executive Committee for the current year;
 - d. To amend or repeal any existing rule.
 - e. To transact such other business as may be brought up at any general meeting with the permission of the President.

22. Notice of General Body Meeting :

Notice of all general body meeting shall be issued to all members so as to reach them at least 10 days before the date of meeting.

23. Quorum of General Body Meeting :

1/3rd members shall form a quorum at a general body meeting.

Amendments

1. It is amended in G. B. Meeting of 2000 that the officer bearers of the society will have a tenure of 2 years. The election will be held once in 2 years the tenure will finished after 2nd conference.
2. It is amended in the G.B. Meeting of 2000 that no member allowed to continue more than 2 years in one post nor he is eligible to contest for the same post further after his tenure.
3. It is amended in the G.B. Meeting of 2005 that there will be election for the post of Vice-president of the society every year and the candidate so elected will be eligible to become President elect and then President in the subsequent years.
4. As per GB 2021 - It was decided to create two posts of Members Scientific Committee to be selected by the general body during the selection of candidates for other posts of the society starting from this year and to be continued subsequently. The Chairman Scientific Committee can take one member from the LOC as a member to assist him/her in the arrangement of facilities and logistics during the conference.

